

Minutes of the meeting held in Regular session on April 10, 2024, at the Community Room of 449 Main Street, Bigelow Gardens of the Lancaster Housing Authority

The Chairman called the meeting to order at 4:00 PM.



Present

Absent

Frank MacGrory
Carol Sonia
Cynthia Strong
Marilyn Largey
Barbara Foster

Also Present: Danielle Fahey, Executive Director, Deborah Gledhill, Virginia Bufton

1. Review and approve minutes of March 13, 2024

Motion by Ms. Foster second by Ms. Strong to approve minutes as presented. The vote was as follows:

Yays

Nays

Frank MacGrory
Carol Sonia
Cynthia Strong
Marilyn Largey
Barbara Foster

2. Public Comment:

Ms. Gledhill asked about the window project so the Executive Director informed her that would be discussed during her report and asked if she could wait until then.

3. Review and approve March Expense Sheet

After all the bills had been reviewed by the Membership, motion by Ms. Strong second by Ms. Foster to approve the March expense sheet as presented. The vote was as follows:

Yays

Nays

Frank MacGrory
Carol Sonia
Cynthia Strong
Marilyn Largey
Barbara Foster

4. Vacancy Report for March

There are two vacancies. The original people from 62 will be arriving on Monday and we will be moving them back. The other vacancy is leased up to May 1st.

5. Community Preservation Act Committee

Ms. Largey encouraged everyone to attend the Town Meeting and vote.

6. Executive Director's Report

The Executive Director asked if any of them had taken part in the training. The Board members informed the ED that there is a new training site for them and that they should get something in their email soon.

The Executive Director informed the Board that there will be a Chair Dance at the end of the month. A flyer is attached to your package.

Trinity Church in Bolton will be coming out again to plant flowers at tenant's apartments at the end of the month. Wendy, who I spoke with today, believes it's their 7th or 8th year of doing this.

SI Services who put in the sewer are looking at the weather in the next few weeks so they can come out and seed the area.

The Executive Director had scheduled a Scam Presentation put on from the Worcester County DA's office on April 4, 2024, but that got cancelled from the strange weather we had with the snow and ice. We have rescheduled it for later this year. (August)

The Executive Director informed the Board that the window project phase 6 will be starting April 16, 2024. They will be starting in Building M.

The next meeting will take place on May 8, 2024, at 4:00 PM.

7. Approve and sign Checks by: Ms. Strong and Ms. Fahey.

8. Adjourn. Motion by Ms. Strong seconded by Ms. Sonia to adjourn at 4:10 PM.

The vote was as follows:

Yays

Nays

Frank MacGrory
Carol Sonia
Cynthia Strong
Marilyn Largey
Barbara Foster

Danielle Fahey

Secretary